

Regional Arts Development Fund (RADF) Information for Applicants

What is the Regional Arts Development Fund?

The Regional Arts Development Fund (RADF) is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the state.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

RADF is a flexible fund, enabling local councils to tailor RADF programs to suit the needs of the communities.

For further information on RADF please contact council. For information on other Arts Queensland programs and opportunities please visit www.arts.qld.gov.au

What are the RADF objectives?

RADF objectives are to support arts and cultural activities that:

1. Provide public value for Queensland communities
2. Build local cultural capacity, cultural innovation and community pride
3. Deliver Queensland Government's objectives for the community

RADF Assessment Criteria

Applications will be assessed on evidence of how well they meet the following assessment criteria:

- **QUALITY**
 - Produces or contributes to high quality arts and cultural initiatives for local communities
 - Proven capacity to effectively support and deliver arts and cultural services
- **REACH**
 - Provides access to and engagement in arts and culture for diverse communities, practitioners, participants and audiences
 - Evidence of local demand for proposed program/s
- **IMPACT**
 - Demonstrates cultural, artistic, social or economic returns on investment
 - Supports one or more Queensland Government objectives for the community, including encouraging safe and inclusive communities, building regions, supporting disadvantaged Queenslanders, stimulating economic growth and innovation, increasing workforce participation and conserving heritage
- **VIABILITY**
 - Evidence of good planning for strong governance and management of RADF at a local level
 - Evidence of partnership capacity with partners including business and government

RADF in the Lockyer Valley region:

Council is committed to supporting the growth and diversity of cultural activities across the region, and has identified the following priorities:

- Value our diverse arts and culture
- Encourage opportunities for creativity
- Create vibrant public spaces and places

Council recognises the importance of promoting arts and culture, as well as broadening the creative community and business sector for the enjoyment of residents and visitors alike.

It is well known that culture is the cornerstone on which vibrant, competitive and creative activities are based.

From 2015-2016, Council will have more flexibility to create and deliver a locally-relevant RADF program to ensure there are more valuable outcomes for local communities which will deliver quality arts experiences to support a sustainable arts and cultural sector.

RADF Funding Rounds:

At least two funding rounds are offered each financial year, one in September and one in February/March. These rounds are advertised through the local media.

RADF grant applications are available for individuals, groups or organisations to apply.

Applications must meet Council priorities as well as the Assessment Criteria.

Council is not able to fund 100 per cent of any project.

All RADF applications will be assessed by the RADF Committee, which consists of community members. The Committee will consider the applications against the stated criteria and priorities and make recommendations which will then be ratified at a Council Meeting. This process may take up to one month from the closing date of the RADF Round.

Projects must not start until after this assessment process has concluded and they have been notified in writing of the outcome of their application.

Applicant Eligibility:

Individuals

- Professional or emerging artists, arts workers or project coordinators. Must be permanent residents or Australian citizens with an ABN.

Groups

- Community groups or groups of artists that are not incorporated.

Organisations

- Not-for-profit organisations based in Queensland that are able to demonstrate how their project will directly benefit local arts and culture. They must be registered under law as incorporated association or a company limited by guarantee, with an ABN.

All applicants must have:

- Successfully acquitted any previous RADF grants
- Completed the entire application and signed it
- Included essential support material
- Provided an ABN or aspiring organisation/individual
- Shown how the project will have direct benefits to arts and culture in this region

Ineligible projects:

- Amateur arts activities, unless for professional services to amateur artists
- Projects seeking 100 per cent of funding. Applicants are required to make a significant contribution to their projects, including covering costs in-kind
- Projects that have already commenced prior to a funding round
- Funding for artist or arts organisation normal operational expenses
- Recurrent funding requests for the same projects
- Capital expenditure
- Competitions or eisteddfods
- Costs of primary study, training or accredited course fees
- Framing, freight or publishing costs
- School arts activities
- Summer / winter schools
- Entertainment, unless there is a community benefit of performance plus workshop
- Core business costs of arts and cultural service organisations

Applicants need to consider the following:

- What is the project about?
- Who will be involved?
- What partnerships will be formed?
- When will the project take place?
- Where will the project take place?
- What will the outcome of the project be?
- What are the project costs?
- How much grant funding is required?
- Does the project fit in with Council's identified priorities?

Assistance with Grant Applications:

Contact: Nicole Kilah, Coordinator Libraries and Galleries
PO Box 82, Gatton, Qld, 4343
Ph: 5462 0317
Email: nkilah@lvrc.qld.gov.au

Application notification, acknowledgement, reporting and acquittal processes:

Notification of Application outcome:

- All applicants will be notified of their application outcome in writing following the closing date of the funding round currently being offered
- Successful applicants will receive a Letter of Offer in duplicate. One copy is to keep and one copy is to be sign and returned to Council
- Successful applicants will also receive an Outcome Report, to be completed at the end of their project
- Unsuccessful applicants will be encouraged to contact Council for feedback on their application or project

Changes to your project:

Where changes need to be made to your project, you must –

- Notify the RADF Committee by email prior to commencement of any changes
- Explain the reasons for the change and how it affects the project and budget
- Wait for the RADF Committee to decide on your amendment before proceeding

The RADF Committee may –

- Approve the changes
- Request that you complete a new application, including budget
- Ask you to return the funds and re-apply next funding round

You must –

- Action any requirements requested by the RADF Committee
- Keep a record of your change request to submit with your Outcome Report

Completion of your project:

- An Outcome Report is due six weeks after the completion of the project
- Any unspent grant funding needs to be returned to Council
- Applicants will be advised in writing that their Outcome Report has been accepted
- Applicants who fail to submit an Outcome Report will be ineligible to apply for future funding
- Applicants should read the Outcome Report prior to commencing the project to identify the information required for completion of the report

Acknowledgement of RADF Grant Funding:

RADF funded activities must acknowledge the Queensland Government and Council in all promotional material, publications and products by inclusion of the following text and logos –

“The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Lockyer Valley Regional Council to support local arts and culture in regional Queensland”.

- Queensland Government crest is available from: <http://www.arts.qld.gov.au/aq-funding/acknowledgement>
- Contact Council’s RADF Liaison Officer for the LVRC logo.