

## Fact Sheet

# Columbarium Wall Niche & Plaque Applications



Lockyer Valley Regional Council has a number of Columbarium Walls available for interment of ashes. There are niches available in 3 sizes – single, double & family. Council will assist you through the application process, arrange and install a plaque for the niche and inter ashes if required.

### Forms Required

- Application for Columbarium Wall Niche & Plaque, or
- Application for Reservation of Grave Site/Ashes Position

### Fees Applicable (2018/2019)

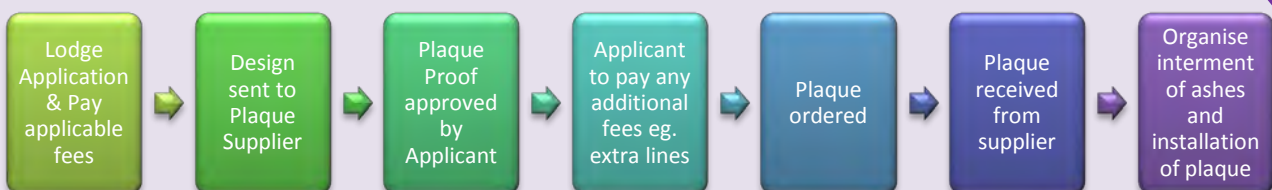
- Niche - Single, \$515.00
- Double or \$635.00
- Family \$710.00
- Interment of Ashes - \$160.00
- After Hours fees (e.g. after hours/weekend/public holiday interments) – Price on Application
- Extra lines/photos/motifs on plaque – Price on Application

### How to Lodge?

Online Services:  
[www.lockyervalley.qld.gov.au](http://www.lockyervalley.qld.gov.au)

Email:  
[mailbox@lvrc.qld.gov.au](mailto:mailbox@lvrc.qld.gov.au)

In Person at a Customer Service point



← The process takes approximately 6 weeks →

For more information contact Lockyer Valley Regional Council on 1300 005 872.

# Frequently Asked Questions

## What's included in the application fee?

The application fee includes the purchase/reservation of the niche and a standard plaque design. Council will, in conjunction with the applicant, organise the manufacture of an initial plaque for the niche. If the niche has capacity for further interments, changes or remakes of the plaque will be at the family's cost.

## What type of plaque can I have?

The plaques purchased are quality cast bronze plaques of standard design consisting of brown background and gold lettering in lines suitable for the design style. The plaque can be a full cast plaque or alternatively, you can request a base plaque with detachable plates for easy addition/s at a later date.

## What additional costs may I have to pay in relation to the plaque manufacture?

There are plaque designs set by the manufacturer which include standard layout and number of lines. Any additional lines as determined by the supplier (e.g. more than 7 lines on a full plaque or more than 5 lines on a detachable plate) will be charged to the applicant in addition to the application fee. Also, requests for photos, motifs, emblems etc. will be charged as per a quote from the supplier. Please also note that the initial proof of plaque is complimentary, however, further changes to the proof may result in charges from the supplier.

## How many words can I fit on the plaque?

As a guide, a double niche plaque can fit approximately 25-30 characters per line and up to 12 lines on a double plaque. We suggest having a look at some examples to get an idea how it may look. The supplier will always try to fit the wording you request, however, they do have a minimum font height size to ensure the plaque casts correctly and is legible.

## Can I have a military emblem on the plaque?

Yes, please obtain approval from the department for the use of the emblem on the plaque. Please supply the approval letter with your application.

## How do I organise a photo on the plaque?

Please provide a good quality photograph in .jpeg format or similar. Please advise the size and layout required on the plaque and if any cropping is needed. The process of transferring photographs to ceramic sometimes results in slight colour changes and some loss of quality.

## Can I have a bronze flower vase fitted to the wall?

Yes, these are permitted and will need to be sourced from a supplier. Please make note of this on the application form. There are no additional costs for installation.

## Plaque Examples

Full Plaque:



Base Plaque with Detachable Plates:  
(for Double and Family niches)



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