

# Business Continuity

## Head of Power

*Local Government Act 2009*

## Key Supporting Council Document

Lockyer Valley Regional Council Corporate Plan (2012 – 2017) *“Develop corporate, business and information systems and processes that support the organisation”.*

## Definitions

*Business disruption* - is an event or disaster (natural or man-made) that causes loss of access to, or loss of key business resources.

*Chief Executive Officer* - means a person appointed to the Chief Executive Officer role in either a permanent or temporary capacity.

*Risk* - is the effect of uncertainty on objectives e.g. financial, health and safety, and environmental goals (AS/NZS ISO 31000:2009 Risk Management)

## Policy Objective

The purpose of this policy is to detail measures to be taken to prevent or minimise the effect of business disruption events from occurring and to outline an appropriate response and recovery where an event occurs.

## Policy Statement

Lockyer Valley Regional Council recognises the importance of maintaining the uninterrupted availability of all key business resources necessary to support essential Council operations and services to the Lockyer Valley community.

Notwithstanding that Council has adequate insurances in place to recompense it for any direct pecuniary loss, and that the Council Offices, Works Depot, Libraries, and Community Facilities are reasonably protected by security systems, a business disruption that results in an interruption to business operations even for a short period, would have serious consequences for Council and the community.

The Chief Executive Officer will undertake appropriate action as required to prepare for, prevent, respond to and/or recover with regard to a partial or total business disruption event.

In the event of a business disruption, the Chief Executive Officer will call a meeting of the Business Continuity Management Team to facilitate a response in accordance with the Lockyer Valley Regional Council's Business Continuity Plan.



# Policy document

## Strategic-Governance SG 20

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The Business Continuity Plan outlines the appropriate structures and protocols to be adopted to enable an effective response to a business disruption event that has the potential to impact on the delivery of Council's operations and services, including the undertaking of appropriate preparedness, prevention and recovery activities.

In identifying business continuity risks, the focus is on building the resilience and response capabilities within business functions that have been identified as critical by the organisation.

### **Related Documents**

Lockyer Valley Regional Council Business Continuity Plan