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# **Waste Collection Procedure**

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February 2015

## Introduction

Council has developed the following standard procedures for the collection of waste in the Lockyer Valley Region.

## Definitions / Glossary

**Declared Waste Collection Area** – a specified and defined area within the region where waste collection will be carried out. Declared Waste Collection Areas can only be changed by Council resolution.

**Indemnity Agreement** – An indemnity agreement is sometimes called a "hold harmless agreement". It can be a contract or a section of a contract. An indemnity agreement is contract language that indemnifies (holds harmless) one of the parties in a contract for specific actions that might cause damage to the other party.

**Dual Bin Service** – As per Councils Waste Collection Contract:

- One 240L waste wheelie bin per week
- One 240L recycling wheelie bin per fortnight

## Procedure

### Waste and Recycling Collection

Council will provide a general waste and recycling collection service to all occupied properties within the Declared Waste Collection Area, provided the service can be performed in a safe manner, as determined by Council in agreement with its waste collection contractor.

Council will appoint a licensed waste collection and recycling contractor for the purpose of providing standard waste and recycling collection services under this Procedure.

### Residential Waste Collection Service

All occupied residential properties are required to receive a dual bin system.

All newly constructed dwellings in Council's Declared Waste Collection Area will be provided with a Residential Waste Collection Service. Upon issuing of a Certificate of Plumbing – Final Certificate, Council shall supply and charge for a waste and recycling service as soon as practicable.

Council is the only authority permitted to issue a Certificate for Plumbing – Final Certificate.

Bins are to be placed on the kerbside or road verge and aligned to facilitate automated lifting by Council's waste collection contractor unless approval has been given for an Infirm Service or an On Premises Service.

**Infirm Service** - this service is offered to residents producing a medical certificate stating they are unable to move the wheeled bin to the road side; that is; incapacitated in some way, for example in

a wheelchair or on crutches or physically disabled. This is only for properties less than 100m from the public road. The service may also be referred to as a wheel-out & wheel-back collection service.

Note: If there is an able-bodied person living at the same property, an Infirm Service will not be approved.

**On Premises Service** - this service is offered to residents producing a medical certificate stating they are unable to move the wheeled bin to the road side; that is; incapacitated in some way, for example in a wheelchair or on crutches or physically disabled. This is generally<sup>1</sup> only for properties greater than 100m from the public road. Additionally, the contractor must confirm the roadway has a turn area that is suitable for waste and recycling vehicle access.

Note: This service will only be approved if the property owner signs an Indemnity Agreement with Council.

Note: If there is an able-bodied person living at the same property, an On Premises Service will not be approved.

#### Commercial Waste Collection Service

Council provides a commercial dual bin service for those businesses within town areas of the Declared Waste Collection Area. This includes the townships of – Gatton, Laidley, Plainland, Helidon, and Withcott.

This service is at a cost to the business. Council's commercial service includes the provision of two 240L wheelie bins (one for general waste and the other for recycling). The cost of this service is outlined in Council's annual Revenue Statement and Fees and Charges Schedule.

#### Multi-Residential Waste Collection Service

Multi-residential buildings within the Declared Waste Collection Area are required to have both recycling and waste services at a rate of a dual bin service per residential unit. Where Development Approvals have been granted prior to the introduction of this Procedure and under exceptional circumstances, upon application, the rate of services may be considered by Council (for example; student dormitories).

#### Combined Residential and Commercial Premises

In cases of premises involving both residential and commercial activities, the following applies:

- (a) If the quantity of waste and recycling generated by the total activity on the site can be handled by the service provided by the residential dual bin system, then such a service will be provided and be deemed a domestic waste collection service.
- (b) Where more than one weekly refuse bin, and one fortnightly recycling bin, is required to handle the quantity of waste or recycling generated, then the additional services will be supplied and charged for as commercial waste or recycling services.

## **Exemptions**

The following outlines the waste collection exemptions permitted in the Lockyer Valley Regional Council area:

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<sup>1</sup> Refer Waste Collection Contract for specific details.

1. Any property that Council considers it is unable to reasonably provide a waste collection service to, such as:
  - a. Inadequate truck turn-around space
  - b. Roads are deemed unsafe or unsuitable
  - c. The property is unoccupied for a minimum period of twelve months.
2. Short term exemptions are permitted at the discretion of Council's Manager Health, Waste & Regulatory Services (for a period of no more than 6 months). This is to enable sufficient time to appropriately deal with collection difficulties or disagreements; for example, an agreed waste collection point on the property needs to be confirmed with all parties.

## **Council Buildings - Waste Collection**

Council's waste collection contractor is to provide bulk bins for Council Buildings and Anuha Services are to provide recycling services to Council Buildings.