

## Application for Chapel Hire Only - No Interment

### Applicant Details

Title		Surname		Given Names	
Postal Address					
Suburb			State		Postcode
Phone Number			Email Address		
Relationship to the Deceased					

### Funeral Director Details

Company Name		Contact's Name	
Postal Address			
Suburb		State	Postcode
Phone Number		Email Address	

### Deceased Details

Title		Surname		Given Names	
Postal Address					
Suburb			State		Postcode
	Male	Date of Birth		Place of Birth	
	Female	Date of Death		Place of Death	
Age		Religion		Occupation (optional)	

Proposed Date:		Start Time:		End Time: (2.5hrs)	
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*In order to accommodate all requests, times are at the discretion of Lockyer Valley Regional Council. Maximum hire of the chapel is 2.5hrs. To accommodate all hire requests, the above date and times are tentative until confirmed by Lockyer Valley Regional Council.*

Who will be the person conducting the service? (if applicable)

Title		Given Names		Surname	
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Other services/special requirements/religious requirements:


### Public Liability Insurance

Council can offer casual hires public liability insurance (PLI) if the hirer is non-commercial, not incorporated, and irregular users of Council facilities. No cover is provided for incorporated bodies, sporting clubs or associations of any kind.

Casual hirers are further defined as third parties who hire Council facilities for no more than a total of ten (10) days over a twelve (12) month period.

If you believe you are entitled to use Council's PLI, please ensure you complete the Casual Hirers Public Liability Insurance form. If not, you will need to supply a copy of your current PLI with a minimum cover of \$20 million. The hirer must be the policy holder or be listed as an interested party on the certificate.

### Terms and Conditions

Applicants must comply with all rules and regulations which may apply to the operation of the cemetery. Council may vary its rules and regulations at any time and in any manner it deems appropriate.

The Chapel is not a licensed venue and alcohol consumption is not permitted within the cemetery grounds.

**Standard Supply of Equipment** - I agree and accept that Lockyer Valley Regional Council will not be held responsible or liable for any dispute arising from the use of the Chapel under this application. I hereby indemnify and hold harmless the Lockyer Valley Regional Council, its servants, and agents, from any claims, actions, suits or demands arising from the use of the Chapel under this application.

The Chapel has solar power on site. There are two power outlets available to enable the use of portable powered speakers, microphones and memorial slideshows or videos.

Permanent seating is provided to accommodate approximately 30 people. Any extra equipment required for the use of the Chapel, eg. tables or additional chairs, will need to be obtained from another source.

**I confirm that the information provided in this form is correct.**

**I acknowledge and accept the terms and conditions above.**

Name: (Applicant or Funeral Director)		Date	
Signature:			

### Privacy Statement

*These details will only be used for the purpose for which they have been collected and will not be used for any other purpose. We will not disclose the information you provide outside of Council unless we are required by law or you have given your consent. To the fullest extent allowed by Council, its officers and employees will not be liable for any claims in respect of any loss arising out of, or in connection with, the use of any of the supplied information.*