

# Closed Circuit Television and Audio Recordings

## Head of Power

*Information Privacy Act 2009*

## Key Supporting Council Document

Corporate Plan 2012 – 2017: *working together for an inclusive, safe and healthy community.*

## Definitions

*Closed circuit television (CCTV) Systems* – surveillance cameras and associated data networks, or any Council owned electronic device with the capability to record video with, or without, associated audio.

*Audio recording systems* – software that works with Council’s phone systems to capture phone conversations, or any Council owned electronic device with the capability to record audio only.

## Policy Objective

To set the framework for the collection, storage and access to information recorded by Council owned CCTV and audio recording systems and resources.

## Policy Statement

Lockyer Valley Regional Council currently owns and operates multiple CCTV systems and audio recording systems to improve public safety, staff safety, asset protection, quality control, and staff training.

Council seeks to protect people and assets in and around the region in the most effective manner possible including, where necessary, through the appropriate application of CCTV systems.

The primary use of CCTV is to discourage and/or detect unlawful behaviour in and around public assets thereby enhancing the safety and security of all people and property in the area covered. Council also has a range of audio recording systems which contribute to improving quality control and staff training.

The CCTV and Audio Recording Procedure shall be applied to all CCTV and audio recording applications and systems to ensure secure, effective and ethical management of equipment and recorded information.



# Policy document

Strategic-Governance SG 29

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## Related Documents

CCTV and Audio Recording Procedure March 2017

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Group: Corporate & Community Services  
Unit: Information Services  
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