



LOCKYER VALLEY REGIONAL COUNCIL

P&E001 Plan Sealing Policy

1.0 AIM AND OBJECTIVES

To ensure an effective process is employed which is transparent and efficient. To ensure the appropriate documentation is provided to Council with the lodgment of a survey plan for sealing.

2.0 DEFINITIONS

Plan of Development is a plan or plans approved as apart of a reconfiguration of a lot approval by Council and known as 'Approved Plan'.

Business Days does not include a day between 26 December of a year and 1 January of the following year as indicated in the *Sustainable Planning Act 2009*.

Action Notice as stated under the *Sustainable Planning Act 2009* is the notice that compliance assessor must give the person making the request written notice.

Survey Plan is the plan which is endorsed by a licensed surveyor in accordance with an approved plan of development by Council for either:

- Subdivision (creation of new lots),
- Boundary Realignment (reconfiguration of a lot which does not result in the creation of additional lots),
- Community Title Subdivision (reconfiguration of a lot which incorporates common property and a community title scheme prepared in accordance with the *Body Corporate and Community Management Act 1997*),
- Easement for access (reconfigure of a lot to create an easement giving access to a lot from a road)
- Building Format Plan; and
- Amalgamation of lots

3.0 APPLICATION

This policy will commence from 1 March 2011. This policy applies to all persons lodging a survey plan of development for a compliance easement and endorsement by Council. The endorsement of the survey plan is undertaken by the Planning and Environment Department.

4.0 POLICY STATEMENT

Under the *Sustainable Planning Act 2009* the endorsement of a survey plan requires a request for compliance assessment to the compliance assessor for the development, document or work; and be in the approved form; be accompanied by the fee fixed by resolution of the local government.

Council will ensure that all survey plans for new subdivision which are endorsed meet all relevant standards and approvals through the use of an efficient and transparent process. Attachment 1 is to be completed in full and lodged with supporting documentation to Council with lodgement of survey plan.

5.0 REFERRALS OR OTHER AMENDMENTS

Review Date: No later than 12 months after adoption
Related Policies/Procedures: N/A
Responsible Officer: Manager of Planning and Environment
Legislative References: Sustainable Planning Act 2009

LVRC reserves the right to vary, replace, or terminate this policy from time to time.

6.0 APPROVAL

This policy has been approved by the Chief Executive Officer for distribution to the Lockyer Valley Regional Council workforce.

SIGNED: _____
IAN FLINT

DATE: ____/____/____